

Service Area	Current Performance	Tier - Name	Hyperlink to Business Plan Spreadsheet
Governance & Partnerships		Tier 1 - Governance & Partnerships	\\cc-file-ms-02\bpandpm\$\Business Planning\1. Governance & Legal\2019-20\Tier 1 - Governance & Partnerships 18-22.xlsm
Resources	No Objectives Set		
Commercial Services		Tier 1 - OD & Business Support	\\cc-file-ms-02\bpandpm\$\Business Planning\3. Commercial\2019-20\Tier 1 - OD & Business Support 2018-22.xlsm
Social Services	No updates	Tier 1 - Provider Services	\\cc-file-ms-02\bpandpm\$\Business Planning\4. Social Services\2019 -20\Tier 1 - Provider Services 2018-22.xlsm
Regeneration & Community Services		Tier 1 - Infrastructure	\\cc-file-ms-02\bpandpm\$\Business Planning\5. Regeneration & Community Services\Tier 1 - Infrastructure 2018-22.xlsm
Education		Tier 1 - Education & Youth	\\cc-file-ms-02\bpandpm\$\Business Planning\6. Education\2019-20\Tier 1 - Education & Youth 2018-22.xlsm

Quarterly Reporting

Copy 'Environmental Objectives' sheet to replace

Environmental Objectives

Progress Filter

Quarter

Ref.	Objective Description	Accountable Officer	BRAG Status															
			2018/19				2019/20				2020/21				2021/22			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Supporting the integration of Forward Plan objectives into council Corporate Business Plans and providing quarterly reporting	Andrew Parker	-	-	-	-												
	Link to Blaenau Gwent Well-being Plan and Public Service Board	Andrew Parker	-	-	-	-												
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Time Period	Quarter 1 (April - June) 2019-20	Quarter 2 (July - September) 2019-20	Quarter 3 (October - December) 2019-20
Progress Summary		<p>Attended the Environment Champion Meeting, and discussion on aligning recycling arrangements across council building. Arrangements to be implemented across Floor 4a. Discussion also ensued about supporting wildlife/nature at Council location, which will be explored.</p> <p>The PSB Well-being Annual Report made good links with the environment and nature theme, which has included lived experience case studies on climate change, case studies on community volunteers from Gwent Wildlife Trust, the Get out in Nature well-being roadshow, and successful BG on the Move project.</p>	<p>Unable to attend Environment Champions meeting in October.</p> <p>Alignment with the BG on the Move project from the PSB has been positive with successful wildlife mural in Ebbw Vale and the completion and launch of the trail, including the installation of interpretation boards and art pieces along the trail.</p>
Challenges & Mitigating Actions			
BRAG			

Environmental Objectives

Progress Filter

Quarter

Ref.	Objective Description	Accountable Officer	BRAG Status																			
			2018/19				2019/20				2020/21				2021/22							
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
	intention of OD to take further steps towards implementation of a "paperless office" via the further development of the iTrent system and the roll-out of the self service functions	Emma Stockham	-	-	-	-																
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Time Period	Quarter 1 (April - June) 2019-20	Quarter 2 (July - September) 2019-20	Quarter 3 (October - December) 2019-20
Progress Summary			Whilst this is a long-term ongoing process, progress has been made in the following areas: Streamlining of processes eg. reduction in submission of sickness paperwork, increased use of e-mail and staff discouraged from printing off documents unless absolutely necessary; development of Manager and Employee Self-Serve (iTrent), including introduction of electronic payslips and P60s for staff and elected members and mileage claims are also now submitted electronically; Self-Serve also allows employees to amend personal details electronically, thereby reducing the need for paperwork. Facility for submission of subsistence claims electronically is currently being developed. In addition, as part of the review of outgoing mail, a report has been submitted to DMT (20.1.20) to mandate the introduction of electronic correspondence to staff, although this will require further ratification.
Challenges & Mitigating Actions			
BRAG			Green

Environmental Objectives

Ref.	Objective Description	Accountable Officer	BRAG Status															
			2018/19				2019/20				2020/21				2021/22			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Green Infrastructure team (Environment Act leads) to attend Provider Managers meeting annually	Mark Morris / Mary Welch	-	-	-	-	-	-	-									
	Encourage nature friendly management at our Provider Services outside spaces	Mark Morris / Mary Welch	-	-	-	-	-	-	-									
	Engage our citizens and staff with the environment through involvement in environmental projects within our Provider Services	Mark Morris / Mary Welch	-	-	-	-	-	-	-									

Progress Filter

Quarter

Time Period	Quarter 1 (April - June) 2019-20	Quarter 2 (July - September) 2019-20
Progress Summary		
Challenges & Mitigating Actions		
BRAG		

Environmental Objectives

Progress Filter

Quarter

Ref.	Objective Description	Accountable Officer	BRAG Status															
			2018/19				2019/20				2020/21				2021/22			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Work towards the Local Development Plan (LDP) aims, including the production of Green Infrastructure Supplementary Planning Guidance	Chris Engel	-	-	-	-												
	Maintain and enhance biodiversity and improve ecosystem resilience on council owned land, particularly with regard to Section 7 priority species and habitats in partnership with community groups, Gwent Wildlife Trust and others.	Chris Engel	-	-	-	-												
	Ensure that the Council Embraces the Well-being of Future Generations Act across the service functions and contribute to improving educational standards in relation to biodiversity. (KPI INF 7)	Chris Engel	-	-	-	-												
	Support the Local Nature Partnership (LNP) in its work as a strategic partnership of organisations and individuals directing and delivering nature conservation in both Torfaen and Blaenau Gwent boroughs, at local and wider landscape scales.	Chris Engel	-	-	-	-												
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			-	-	-	-												
			-	-	-	-												

Time Period	Quarter 3 (October - December) 2019-20	Quarter 4 (January - March) 2019-20
Progress Summary		
Challenges & Mitigating Actions		
BRAG		

Environmental Objectives

Progress filter

Quarter

Ref.	Objective Description	Accountable Officer	BRAG Status															
			2018/19				2019/20				2020/21				2021/22			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Engage schools and students via educational sessions and eco-councils and embed sustainability	Claire Gardner	-	-	-	-												
	Green Infrastructure team (Environment Act leads) to attend a Head Teachers meeting annually	Claire Gardner	-	-	-	-												
	Encourage nature friendly management on school grounds	Claire Gardner	-	-	-	-												
	Engage young people with the environment through the youth service	Jo Sims	-	-	-	-												
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			-	-	-	-												

Time Period	Quarter 1 (April - June) 2019-20				Quarter 2 (July - September) 2019-20				Quarter 3 (October - December) 2019-20			
	Progress Summary	<p>The Education Transformation Manager is the designated Environment Champion for the Education Directorate, supporting directorate, schools and office-based engagement and initiatives. All Education Transformation Projects involve the Council's Environment Department, with the aim of enhancing the ecological environment, achieving BREEAM excellence, carbon reduction and energy efficiency targets on new build projects, and securing school engagement with the environment agenda.</p> <p>The Youth Service facilitated various programmes throughout the school year which included litter picks, considering sustainability and has introduced recycling measures with the young people in all of its centres. Plans are in place for the Wildlife Trust and beaj clearances as apt of the summer programme.</p>				<p>The Education Transformation Manager is the designated Environment Champion for the Education Directorate, supporting directorate, schools and office-based engagement and initiatives. The ET manager attended the Environment Champions meeting in August 2020 and shared school-based practice, issues and ideas to support future engagement. All Education Transformation Projects involve the Council's Environment Department, with the aim of enhancing the ecological environment, achieving BREEAM excellence on new build projects and carbon reduction and energy efficiency targets i.e. the Six Bells Project, which concluded in September 2019, and securing school engagement with the environment agenda. The BG Ecologist and Transformation Manager plan to meet in the autumn-term, in order to develop a schools engagement strategy aligned to the environment agenda.</p> <p>Summer programme included a weekly project linked to the Wildlife Trust, litter and river bank clearance, beach litter pick.</p>				<p>The Education Transformation Manager is the designated Environment Champion for the Education Directorate, supporting directorate, schools and office-based engagement and initiatives. The ET manager attended the Environment Champions meeting in August 2020 and shared school-based practice, issues and ideas to support future engagement. All Education Transformation Projects involve the Council's Environment Department, with the aim of enhancing the ecological environment, achieving BREEAM excellence on new build projects and carbon reduction and energy efficiency targets i.e. the Six Bells Project, which concluded in September 2019, and securing school engagement with the environment agenda. The BG Ecologist and Transformation Manager plan to meet in February, in order to finalise the schools engagement strategy aligned to the environment agenda.</p>		
Challenges & Mitigating Actions	N/A				N/A							
BRAG	Green				Green							